

अनुसूची १

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समाज कल्याण परिषद्
पुल्चोक, ललितपुर
SOCIAL WELFARE COUNCIL
PULCHOWK, LALITPUR

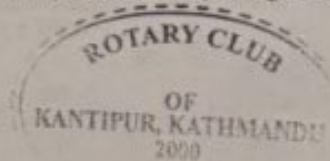
परियोजना प्रस्तावको ढाँचा
PROJECT PROPOSAL FORMAT

विभिन्न अन्तर्राष्ट्रिय संस्था/व्यक्तिहरुको आर्थिक एवं वस्तुगत सहयोगबाट परियोजना/कार्यक्रम सञ्चालन गर्ने गैर-सरकारी संघ संस्थाहरुबाट कार्यक्रम स्वीकृतिको लागि पेश गर्ने प्रयोजनार्थ :

NGOs seeking foreign assistance for their project/programs need to furnish the information as per this format for the approval from SWC :

A. संस्थाको विवरण : (NGO Description)

- १) संस्थाको नाम (Name of the NGO) : Rotary Club of Kantipur
- २) ठेगाना (Address) : Shanker Hotel, Kathmandu 2
वेब साईट र ईमेल (Website and Email) : www.rotarykantipur.org
- ३) सम्पर्क व्यक्ति (Contact Person) : Dhruva Thapa
मोबाइल नं. (Mobile) : 9851063487
टेलिफोन नं. (Telephone no.) : ई-मेल (Email)
: dhruvatuna@yahoo.com
- ४) संस्थाको मुख्य उद्देश्यहरु (Main Objectives of the NGO) : Humanitarian Service
- ५) संस्था दर्ता (Registration of Organization) (जिल्ला प्रशासन कार्यालय / कम्पनी रजिष्ट्रार कार्यालय) (D. A. O. / O.C.R) : DAO
जिल्ला (District) : Kathmandu
दर्ता नं (Regd.No.) : 456 मिति (Date) : 2067/8/14
अन्तिम नवीकरण वा अद्यावधिक मिति (Date of Last renewal / Update) : 2081/8/10
- ६) स.क.प. आवद्धता नं. (Affiliation No.) : 31358
मिति (Date) : 2067/9/14 अन्तिम नवीकरण मिति (Last renewal) : 2081/10/23
- ७) PAN No. : 304574874 कर चुक्ता (Tax Clearance)
: 914755127
- ८) अन्तिम लेखा परीक्षण अवधि (Last audit Period) : 2080/81
- ९) प्रगति विवरण (Last Progress Report) : attached
- १०) संस्थाको कार्यसमिति गठन / परिवर्तन भएको मिति (Last Executive Committee) :
- ११) संस्थाको आर्थिक तथा प्रशासनिक नियमावली स्वीकृत मिति (Approved Date of Financial Administration Bylaws) : attached
- १२) संस्थाको अध्यक्षको नाम र सम्पर्क नम्बर (President's Name and Contact Num) : Dibya Man Shrestha 9851020303
- १३) संस्थाको भौतिक सम्पति (Assets of the Organization) :



D. Y. Shrestha

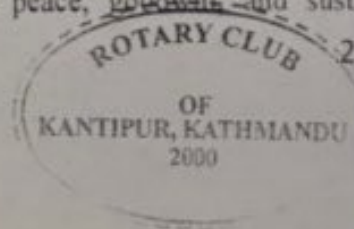
B. परियोजना विवरण (Project Details)

- १) परियोजनाको नाम (Name of the Project) (नेपाली र अङ्ग्रेजी दुवैमा) :
AWASUKA (Chimney Hood Stoves (CHS) Project
आवास सुधार आवासुका (चिमनी हुड स्टोभ्स (CHS) परियोजना
- २) परियोजना स्थल (Project Site / location)

क्र.स (S.N)	प्रदेश (Province)	जिल्ला (District)	गाउँपालिका (Rural Municipality with Ward No)	नगरपालिका (Municipality with Ward No)	गाँउ / टोल
1	Bagmati	Dhading	Benighat, Rorang rural municipality Ward 9		Majimtar

- ३) परियोजना अवधि (Project Duration)
- सुरु गर्ने मिति (Date of Commencement) 15th May , 2025
 - पूरा गर्ने मिति (Completion Date) 14th May, 2026
 - जम्मा समयवधि (Total Duration) : 1 Year
- ४) परियोजनाको स्थिति (Project Status)
- नयाँ (New) New: ✓
 - चलिरहेको (Ongoing):
 - iii) साल / मिति (Year/Date):
- ५) परियोजनाको सेवा क्षेत्र (Project Sector e.g Women/Children/Health/Education etc.)
- एक मुख्य क्षेत्र (Main-Sector) : Women & Children health
 - सहायक क्षेत्र (Sub-Sector) : Enviroment , Health
- ६) परियोजना र यसका लक्षित समूह/छनौटका आधारहरू (Project and its Target Group Selection Criteria)
- संस्थाको परिचय (NGO Introduction) : (संस्थाको छोटो जानकारी, संस्थाले विगतमा गर्दै आइरहेको कामहरूको विवरण, आदि बुलाउनुहोस् ।)

Rotary Club of Kantipur is a service-oriented, volunteer-based organization established in 1998 A.D. (2055 B.S.) and chartered under Rotary International. It operates as a non-political, non-religious, and non-profit organization headquartered in Kathmandu, Nepal. The club is part of Rotary International District 3292, Nepal and Bhutan, and is actively affiliated with various local and international service networks to maximize its community impact. Rotary Club of Kantipur has been actively involved in numerous humanitarian projects focusing on education, health, community development, youth empowerment, disaster relief, and environmental sustainability. The club aims to promote peace, goodwill and sustainable development by engaging professionals,



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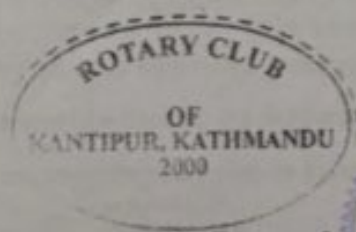
leaders, and volunteers in service projects that directly uplift the living standards of underprivileged communities across Nepal.

The primary goal of Rotary Club of Kantipur is to foster long-term, impactful change by improving access to quality education, healthcare, and livelihood opportunities for marginalized populations including children, women, the elderly, and people with disabilities. The club emphasizes collaboration with local governments, schools, hospitals, and community-based organizations to ensure community ownership and sustainability of its programs.

Key areas of focus for the Rotary Club of Kantipur include: Basic Education and Literacy, Maternal and Child Health, Water, Sanitation and Hygiene (WASH), Economic and Community Development, Disease Prevention, and Environmental Conservation. The club adopts a participatory, inclusive, and rights-based approach to development, ensuring that its projects are both need-responsive and sustainable.

Rotary Club of Kantipur continues to work in coordination with district and municipal authorities, public institutions, and other civil society organizations to deliver high-impact services, particularly in underserved rural and urban communities of Nepal. Its work is guided by the Rotary motto: "Service Above Self."

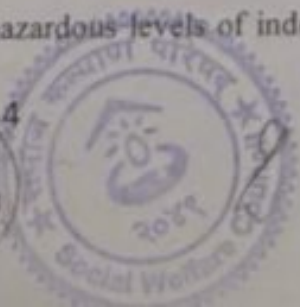
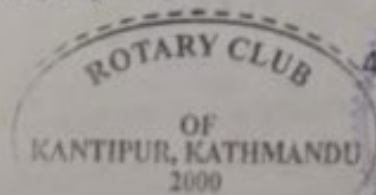
- a. To enhance the quality of education in rural schools by providing necessary teaching and learning materials.
- b. To support teacher development through training programs, workshops, and mentorship to improve teaching methodologies.
- c. To improve school infrastructure by renovating classrooms, building libraries, and creating a safe and child-friendly learning environment.
- d. To reduce the dropout rate by encouraging students, especially girls and marginalized children, to attend school regularly through awareness and scholarship support.
- e. To foster community involvement by encouraging parents, local authorities, and stakeholders to participate in the development and monitoring of schools.
- f. To ensure inclusive and equitable education for all children regardless of their gender, economic background, or social status.



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- ii) **परियोजनाको भूमिका / पृष्ठभूमि (Project Background) :** (संस्थाको उद्देश्य र परियोजनाको उद्देश्य विषयको तालमेल, परियोजनाले सरकारको आर्थिक तथा क्षेत्रीय योजना र नीतिका कुन कुन पक्षहरूमा योगदान दिनेछ र परियोजना संचालनबाट प्राप्त हुने अपेक्षित मूल्य उपलब्धहरू खुलाउनुहोस् ।) **The term Awasuka is rooted in the Nepali phrase "Aawaas Sudhar Karyakram" (Habitat Improvement Program). The initiative aims to uplift the living conditions of rural communities in Nepal's remote regions, prioritizing women and children. By equipping them with technical knowledge on constructing safer, climate-resilient homes, the project addresses health and livelihood challenges faced by economically vulnerable populations. These communities often struggle with deteriorating health—particularly respiratory illnesses—linked to the use of traditional cooking stoves and open fires. Awasuka's focus on sustainable housing and clean energy solutions aligns with efforts to reduce poverty, improve public health, and promote environmental resilience in underserved areas.** This project is designed to align with Article 31(1) of Nepal's Constitution, which guarantees every individual the right to live in a healthy and clean environment, as well as Article 35, which emphasizes health-related rights. It directly supports Sustainable Development Goal (SDG) 7, aiming to ensure universal access to affordable, reliable, sustainable, and modern energy. Additionally, the initiative complements Nepal's Pollution Control Program outlined in the 16th Plan Period, which focuses on fostering a healthier society. By promoting clean energy solutions, the project contributes to environmental conservation priorities highlighted in the national fiscal budget and aligns with the strategic plans and policies of provincial and local governments to advance sustainable development and public health.
- iii) **परियोजनाको सम्भाव्यता अध्ययन (Feasibility Study/Base line Survey):** (परियोजना क्षेत्र र त्यहाँका समुदायको वर्तमान अवस्था एवं आवश्यकताको विषय खुलाउनुहोस् ।) **The AWASUKA (Chimney Hood Stoves/CHS) Project is designed to enhance rural living conditions in Nepal by introducing cleaner, energy-efficient cooking solutions to replace traditional biomass stoves. In rural areas, over 80% of households depend on firewood and open fires as their primary cooking method, resulting in hazardous indoor air pollution, severe health risks such as respiratory diseases, and significant deforestation (approximately 20,000 hectares lost annually). The CHS technology can reduce fuel consumption by 30–50%, lower exposure to harmful smoke, and significantly improve household health outcomes while mitigating environmental degradation. This initiative aligns with national sustainability goals and supports underserved communities in transitioning to safer, climate-friendly practices.**
- iv) **परियोजना क्षेत्रका समस्याहरू (Problems identified in the Project area)** (ना.पा / ना.पा बा सम्बन्धित क्षेत्रमा कुनकुन गरी आधारभूत समस्याहरू उल्लेख गर्नुहोस् ।) **This project addresses pressing challenges in rural Nepal, where over 80% of households depend on outdated cooking methods like biomass stoves and open fires, exposing families to hazardous levels of indoor air pollution. Women and**



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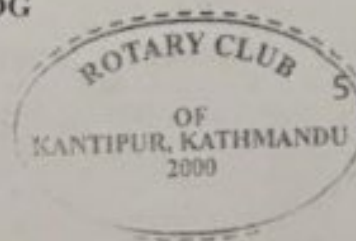
children face heightened health risks, including respiratory diseases, while the reliance on firewood contributes to significant forest loss approximately 20,000 hectares annually worsening climate change impacts and environmental degradation. Socioeconomic barriers persist, as families spend hours daily collecting firewood, tying up valuable time and labor that could otherwise be used for economic pursuits. Improved stoves remain financially out of reach for many due to high upfront costs, deepening fuel poverty. Gender disparities are stark, with women shouldering the majority of both health risks and domestic labor. Technical hurdles, such as stoves that don't align with traditional cooking practices or lack access to repair services, further limit adoption. Compounding these issues, insufficient understanding of the health dangers of smoke exposure and inconsistent government efforts to promote clean energy slow progress. Overcoming these interconnected challenges demands tailored financial support, grassroots education campaigns, customized stove designs, and collaboration with local authorities to align with national climate and public health priorities.

v) **परियोजनाले समेटेको लक्षित समूह छनौट गरिने आधारहरू (Target Group Selection Criteria) :**

This initiative focuses on the Chepang people, an Indigenous and historically underserved community in Nepal's remote regions, where families endure extreme poverty and depend solely on daily wage labor for income and freely gathered firewood for cooking. This targeted approach addresses critical challenges: exposure to harmful smoke from outdated cooking methods leads to chronic respiratory conditions, with women and children bearing the brunt due to prolonged time spent gathering fuel and managing household tasks. Widespread deforestation and soil erosion further threaten their livelihoods, heightening risks from climate-related disasters such as landslides and water shortages. The initiative prioritizes villages where Chimney Hood Stoves (CHS) can seamlessly integrate into traditional cooking practices, ensuring cultural relevance, while collaborating with local organizations to navigate logistical barriers like geographic isolation and limited access to clean energy alternatives.

vi) **संघ / प्रदेश र स्वानीय सरकारको नीति तथा कार्यक्रमहरू (Policy and Program of Federal / Province and Local Government)
Constitution of Nepal**

This project is designed to align with Article 31(1) of Nepal's Constitution, which guarantees every individual the right to live in a healthy and clean environment, as well as Article 35, which emphasizes health-related rights.
SDG



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It directly supports Sustainable Development Goal (SDG) 7, aiming to ensure universal access to affordable, reliable, sustainable, and modern energy.

16th plan period

Additionally, the initiative complements Nepal's Pollution Control Program outlined in the 16th Plan Period, which focuses on fostering a healthier society.

Federal government

The Federal Government of Nepal plays a pivotal role in supporting the this Project through key ministries and policies. The Ministry of Energy, Water Resources, and Irrigation promotes renewable energy and clean cooking solutions under the National Energy Policy (2019), aiming for universal energy access by 2030. The Clean Cooking Sector Strategy (2021) aligns with this goal, targeting 80% clean cooking adoption by 2030, prioritizing marginalized groups like the Chepang community. The Ministry of Forests and Environment addresses deforestation and climate change through the Nepal Climate Change Policy (2019), encouraging reduced emissions from biomass use. Meanwhile, the Ministry of Health and Population links clean cooking to public health via the National Health Policy (2021), which seeks to curb respiratory diseases caused by indoor air pollution.

Provincial government

Provincial governments in Nepal play a critical role in advancing the AWASUKA Project by aligning localized strategies with federal goals. For example, Bagmati Pradesh (Province 3) prioritizes forest conservation and public health through its Environment Policy and supports sustainable livelihoods via its Rural Development Strategy

Local Government

Local governments in Nepal play a vital role in implementing the AWASUKA Project by delivering clean energy initiatives, health services, and environmental conservation efforts at the community level. Through annual plans and budgets, they prioritize poverty reduction, women's empowerment, and climate resilience key focus areas that align with the project's goals.

७) परियोजनाको उद्देश्यहरु (Project Objectives) :

- Installation of Chimney hood stoves in Chepang community of Dhading district.

८) परियोजना अन्तर्गत संचालन गर्ने क्रियाकलापहरु

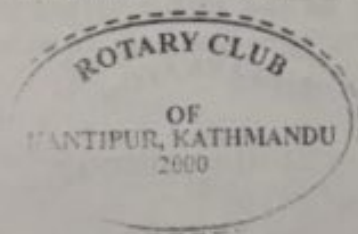
(Activities to be carried out under Project/Program) :

(परियोजनाका उद्देश्यहरु प्राप्तिका लागि आवश्यक क्रियाकलापहरु तयार गरी उल्लेख गर्नुहोस्।)

क्र.स S.N	क्रियाकलापहरुको विवरण (Activities)	लक्ष्य (Targets)	लाभग्रीही सङ्ख्या (Beneficiaries' Num)	गर्ने स्थान (Project Site)
1.	Purchase of Chimney hood stoves	Chepang Community	150 household (1 st operation)	Rorang VDC 9, Benighat Dhading
2.	Installation of Chimney hood stoves		150 household (2 nd operation)	
3.	Supervision, Monitoring and evaluation			

९) वार्षिक कार्य तालिका (Yearwise Calendar of Operation):

(क्रियाकलाप सम्पन्न गर्ने समय र स्थान)



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क्र.सं S.N	विषय/कार्यक्रम (Activities)	15 th May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	14 th May	स्थान (Project Site)
		2025					2026								
1	Purchase of Chimney hood stoves	√	√					√	√						Rorang VDC 9, Benighat Dhading
2	Installation of Chimney hood stoves		√	√	√	√	√	√	√	√	√	√	√	√	
3	Supervision, Monitoring and evaluation		√		√		√		√			√		√	

१०) परियोजना कार्यान्वयन प्रक्रिया (Project Implementation Process /Methodology) :

i) परियोजनामा उल्लिखित क्रियाकलापहरू कार्यान्वयन गरिदा अबलम्बन गरिने विधि :

- Underserved rural communities, particularly those with limited economic resources, will be prioritized. This process will involve collaboration with local governments to ensure equitable selection and inclusion of marginalized groups.
- Competitive quotations will be solicited from verified vendors for required materials. Final purchases will be made in consultation with local leaders and stakeholders to ensure cost-effectiveness, quality, and alignment with community needs.
- Regular meetings will be held with local government authorities, community representatives, and relevant stakeholders to finalize execution plans, address logistical challenges, and ensure smooth program rollout.
- All project-related purchases will strictly adhere to national procurement laws, guidelines, and institutional manuals to maintain accountability and transparency.
- The organization, alongside stakeholders, will conduct routine field visits and progress reviews to assess implementation quality, resolve issues promptly, and ensure alignment with project goals.

ii) परियोजनाको लागि आवश्यक सामग्री तथा बस्तुहरूको खरिद नीति / प्रक्रिया र निर्माण कार्यको संचालन प्रक्रिया :

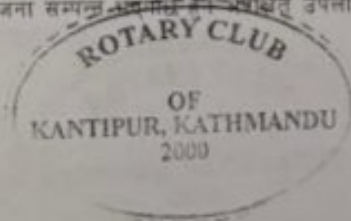
- All project materials will be procured in accordance with the Applicable Procurement Act 2063 and Regulation 2064, ensuring compliance with national legal frameworks and institutional guidelines.
- The project will be implemented in close coordination and collaboration with local government bodies and key stakeholders, fostering shared accountability and alignment with community needs.

११) लक्षित समूह, लाभान्वित संख्या र परियोजनाको लक्ष्य सहितको लगेफ्रेम (Target group, no of beneficiaries and Project Target with Logframe) :

क्र.सं	लक्षित समूह (Target group)	लाभान्वित संख्या (No of Beneficiaries)	प्राप्त हुने लाभ (Benefit to be Gained)
1.	Chepang Community	150 households (1 st operation) 150 household (2 nd operation)	No smoke in the Kitchen and living areas. Shortens cooking time and helps environment. Improves health of all residents

१२) परियोजनाबाट अपेक्षित उपलब्धी (Expected Project Outcome/Result) :

(परियोजना सम्पन्न भएपछि को अपेक्षित उपलब्धीहरूलाई मापन गर्न सकिने गरी खुनाउनुहोस्)



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- Enhances respiratory and overall health for women and children (who spend prolonged hours in kitchens) by reducing exposure to harmful smoke and indoor air pollution
- Reduces firewood consumption by 30-50% due to shorter cooking times and fuel-efficient CHS technology, slowing deforestation and lowering carbon emissions.
- Frees up time saved from reduced cooking and firewood collection, enabling households especially women to engage in income-generating activities
- Allows families to redirect labor toward education, skill development, or community participation, fostering long-term socioeconomic resilience.

१३) जिल्ला स्तरमा जिल्ला समन्वय समिति / गाउँपालिका / नगरपालिका एवं अन्य सम्बन्धित निकायहरूसँगको समन्वय सम्बन्धी व्यवस्था (Linkages with district line agencies and coordination with District Coordination Committee/Rural municipality/Municipality and other concerned agencies)
The project will work in close collaboration with Rorang Rural Municipality (Ward 9), Benighat Rural Municipality in Dhading District, and associated local institutions. Frequent consultations and meetings with local stakeholders will be conducted to foster a sense of shared responsibility and community-led implementation. Active engagement of these agencies will be essential to align the project's objectives with existing municipal and regional development frameworks, ensuring long-term sustainability and coherence with local priorities.

१४) परियोजनाको अनुगमन मूल्यांकन सम्बन्धी व्यवस्था (Monitoring and Evaluation of the Project):

i) स.क.प.को अनुगमन/मूल्यांकन सम्बन्धी निर्देशिका २०७१ बमोजिम परियोजनाको अनुगमन / मूल्यांकन सम्बन्धी कार्य गरिनेछ।

Monitoring and evaluation will be done on the basis of Monitoring and evaluation guideline 2071 of social welfare council and collaborate with Social Welfare Council (SWC) to regularly monitor the progress and outcomes of the project, ensuring compliance with all regulations and standards.

ii) पछिल्लो पटक परिषद्बाट स्वीकृत गरी संचालन गरेको परियोजनाको अनुगमन /मूल्यांकनको सुझाव कार्यान्वयनको अवस्था पेश गर्नुपर्ने छ।

For the monitoring and evaluation of prior projects, an application has been submitted to the competent department and is being processed. Following the Monitoring and Evaluation, recommendations from the evaluation will be addressed.

१५) नियमित प्रगति प्रतिवेदन तयार एवं पेश गर्ने निकाय तथा समय तालिका (Preparation and submission of Regular Progress Report)

(स्वीकृत परियोजनाहरू अवस्था देखिने गरी ४-४ महिनामा आय/व्यय विवरण परिषद्मा पेश गर्नु पर्ने छ)

RCK will submit a comprehensive financial report to SWC on a quarterly basis to maintain transparency and accountability. Additionally, RCK will work closely with Rorang Rural Municipality (Ward 9), Benighat Rural Municipality in Dhading District to actively monitor the project's activities, evaluate its impact, and ensure that the project aligns with local priorities and objectives. This coordinated approach will ensure effective project implementation, timely intervention, and continuous feedback from all stakeholders involved.



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Year	Progress Report	Submission Time	Submission office
1 st Year	1 st Progress Report	Sept 2025	1. Rorang Rural Municipality (Ward 9), Benighat Rural Municipality in Dhading District 2. District Administration Office 3. Social welfare council 4. Donor agency
	2 nd Progress Report	Jan 2026	
	Final Project Report	May 2026	

१६) परियोजनाको निरन्तरता सम्बन्धमा गरिएको व्यवस्था (Sustainability / Exit Plan of the Project)

The sustainability and exit strategy for the project emphasizes establishing durable infrastructure, train to manage the chimney and local ownership to ensure lasting benefits beyond its implementation period. RCK will partner with Rorang Rural Municipality (Ward 9) and Benighat Rural Municipality in Dhading District to enhance their capacity in overseeing implementation and monitoring progress. The initiative will align activities with local development frameworks, ensuring integration into municipal plans to secure institutional support for sustained funding even after project completion

१७) परियोजना सम्बन्धमा कार्यसमितिबाट भएको निर्णय र मिति : (निर्णय प्रति संलग्न गर्नुहोस्)
Executive Committee Minute.
Executive Committee Minute has been attached.

C. आर्थिक विवरण (Financial Details)

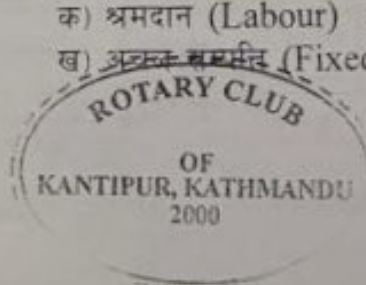
- १) सहयोगको प्रकृति (Nature of Funding)
- प्राविधिक सहयोग (Technical Grant) :
 - वस्तुगत सहयोग (Commodity Grant) :
 - आर्थिक सहयोग (Financial Grant) :

२) दातृ संस्था वा व्यक्तिको जानकारी (Information of the Donor Agency / Person)

S.N	Donor Agency / Person's दातृ संस्था वा व्यक्तिको		Committed Amount दातृ संस्थाबाट प्राप्त हुने सहयोग रकम			Remarks
	Name / नाम :	Address / ठेगाना (Include Org Reg No, Passport Num)	विदेशी मुद्रा (Foreign Currency)	स्थानीय मुद्रा (Local currency)	सटही दर र मिति (Exchange Rate and Date)	
	Petit M6n Private Foundation	Barcelona Catalonia	Euro 20,000	30,05,250	150.2625	
	Total			RS. 3005250		

३) आन्तरिक स्रोत (Internal Source) NA

- नेपाल सरकारको सहयोग (संघ, प्रदेश र स्थानीय) (Nepal Govt. Contribution):
- संस्था (NGO Contribution) : (रकम कसरी प्राप्त हुने हो सो स्रोत समेत खुलाउनुहोस्)
- स्थानीय जनस्तरबाट सहयोग (Public Contribution) :
 - श्रमदान (Labour) :
 - अचल सम्पत्ति (Fixed Assets)



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ग) अनुदान (Grants) :
घ) अन्य (Others) :

- ४) परियोजनाको कुल लागत रु. (Total Cost Rs.) (2+3): 3005250 (100%)
i) प्रशासनिक लागत (Administrative/Overhead Cost with percentage): 100650 (3.35%)
ii) कार्यक्रम लागत (Programme Cost with percentage) : 2904600 (96.65%)
iii) अक्षय कोष लागत (Reserved Fund) (बालगृहको लागि) :

५) विस्तृत वार्षिक बजेट विवरण आर्थिक वर्ष तथा जिल्ला अनुसार (Details of annual budget breakdown Yearwise and Districtwise) : Report attached

1. Summary of the Budget

Budget Headings	Year 1 In NPR	Total In NPR
Administrative Cost with %	100650 (3.35%)	100650
Program Cost with %	2904600 (96.65%)	2904600
Total with %	3005250 (100%)	3005250

1.1 Breakdown of the Administration Cost :

S.N	Budget Headings	Total Units	Unit Price	Year 1 / District	Total
				In NPR	In NPR
1	Office maintenance	12 months	2500	30000	30000
2	Electricity, communication and internet	12 months	2200	26400	26400
3	Stationery and Utilities	12 months	800	9600	9600
4	Meeting Expenses	4 times	8000	32000	32000
5	Miscellaneous	LS	2650	2650	2650
	Total			100650	100650

1.2 Breakdown of Program Cost :

S.N	Budget Headings	Total Units	Unit Price	Year 1 / District	Total
				In NPR	In NPR
1	Purchase of Chimney	300	7470	2241000	2241000
2	Staff salary	12 months	25000	300000	300000
3	Transportation	12 months	25300	303600	303600
4	Swc regulation fee	1 time	60000	60000	60000
	Total				2904600

1.3 Breakdown of the Hardware and Software Budget Ratio :

Budget Name	Percentage Ratio	Amount	Remarks
Hardware Budget	96.65	2904600	
Software Budget	3.35	100650	



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Total	100	3005250
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परियोजनाको विस्तृत बजेट अनुसूचीमा संलग्न गर्न सकिनेछ ।

D. परियोजनाको लागि आवश्यक जनशक्ति (Personnel required)

स्थानीय कर्मचारीहरुको संख्या (No. of Local Staffs) 3

E. बैंडक खाताको विवरण (Banking Arrangements)

१) बैंकको नाम र ठेगाना (Name and Address of the Bank) : Citizens Bank International Limited

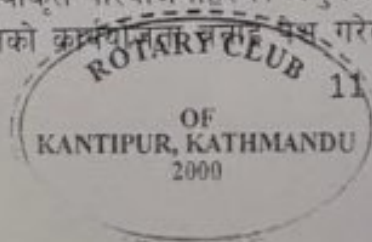
२) खाता नं. (Account Number) : 0010100001482201

३) खाता सञ्चालकको नाम र पद (Name and Designation of the Account Holder) :
Dibya Man Shrestha: President, Prabhat Yonzon: Secretary, Dilip Narsingh Adhikari: Treasurer

४) प्रस्ताव दर्ता गराउँदा रहेको पछिल्लो मौज्जात (Bank Deposit) :

F. संस्थाले परियोजना स्वीकृतिको लागि पेश गर्दा पालना गर्नुपर्ने सर्तहरु (Conditions to be Bound for Project Proposal) :

- समाज कल्याण ऐन, नियमावली र निर्देशिकामा उल्लेख भएका प्रावधानहरुको पालना गर्नुपर्ने छ ।
- प्रचलित कानूनले निषेध गरेका क्रियाकलाप राखी परियोजना संचालन गर्न पाइने छैन ।
- परिषद्संग सम्झौता गरी कार्यरत अन्तर्राष्ट्रिय गैर-सरकारी सामाजिक संस्थाबाट सम्झौतामा उल्लेखित रकम भित्रबाट रकम प्राप्तगरी परियोजना संचालन गर्न पाइने छैन ।
- परियोजना स्वीकृत नलिई गैससले अनुमोदनको लागि निवेदन पेश गर्दा स्थानीय तहको अनुगमन / सुपरिवेक्षण / कार्य सम्पन्न प्रतिवेदन / सिफारिस वा कार्य सहमति पत्र अनिवार्य पेश गर्नुपर्ने छ ।
- वैदेशिक सहायता प्राप्त गर्दा सम्पत्ति शुद्धिकरण निवारण ऐन विपरीत नहुने गरी मात्र गर्नुपर्ने छ ।
- परिषद्मा पेश गरिएको परियोजना प्रस्तावमा थप स्पष्टता आवश्यक परेमा योजना शाखाले संस्थालाई परियोजना प्रस्तुतीकरण गर्न लगाई आवश्यक परिमार्जन सहित स्वीकृतिको प्रक्रिया अगाडि बढाउने छ ।
- समाज कल्याण ऐन बमोजिम संस्थालाई प्राप्त वैदेशिक सहयोग परिचालन गर्नु पूर्व परिषद्बाट स्वीकृति लिएर मात्र खर्च गरेको हुनुपर्नेछ ।
- संस्थाले प्रशासनिक तथा आर्थिक नियमावली बनाई लागु गरेको हुनुपर्नेछ ।
- संस्थाले संस्थागत र परियोजनासंग सम्बन्धित अदालती आदेश, सरकारको निर्णय तथा छानविन भएको हकमा प्रतिवेदनको सुझाव पालना गरेको हुनुपर्नेछ ।
- घर जग्गा, सम्पत्ति खरिद / मर्मत सम्बन्धि व्यवस्था संस्थाको विधान वा नियमावलीमा खुलेको हुनुपर्नेछ ।
- वैदेशिक सहयोगमा खरिद भौतिक सम्पत्ति परिषद्को स्वीकृति बिना बिक्री वा हक हस्तान्तरण गर्न पाइनेछैन ।
- विगतमा स्वीकृत परियोजनाहरुको अनुगमन मुल्याङ्कन गराई प्रतिवेदनमा उल्लेखित सुझावहरु कार्यान्वयनको कार्ययोजनामा चर्चा गरेको हुनुपर्नेछ ।



D. M. Shrestha

- परियोजनाले समेट्ने लक्षित समुह छनौट गर्दा सम्बन्धित स्थानिय निकायमा समन्वय गर्नु पर्नेछ ।
- परियोजनामा प्राप्त हुने वैदेशिक अनुदान नेपाल सरकार अर्थ मन्त्रालयको तथ्याङ्कमा समावेश गर्नु पर्ने छ ।
- परियोजना सम्पन्न भए पश्चात सम्पन्नता पत्र स्थानिय निकायबाट लिनु पर्नेछ ।
- माथि उल्लेखित सर्त र प्रक्रिया पूरा नगरी प्राप्त प्रस्तावलाई परिषद् स्वीकृति गर्न बाध्य हुने छैन ।

उल्लेखित सर्तहरू पालना गर्ने गरी पेरा गर्ने (Submitted by) :

नाम र दर्जा (Name and Position) : Dhruva Thapa : Service Chair

हस्ताक्षर (Signature) :

संस्थाको छाप (Organization Stamp) :

मिति (Date) : 2082/01/24



D. T. Shrestha